

# Lovely Favours & Stationery

## WEDDING STATIONERY ORDER FORM

Please complete in **BLOCK CAPITALS**.

Please attach any further information on a separate sheet.

Please read our terms and conditions before posting this order to us

	DELIVERY DETAILS	
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NAME
DELIVERY ADDRESS
E-MAIL
TELEPHONE

	WEDDING DETAILS	
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(as you would like them to appear on your invitations)

WEDDING DATE
HOST NAME
BRIDE'S NAME
GROOM'S NAME
CHURCH/VENUE NAME & ADDRESS
CEREMONY TIME
RECEPTION VENUE NAME & ADDRESS
EVENING RECEPTION TIME
RSVP ADDRESS & DATE (IF REQUIRED)

PLEASE NOTE THAT MINIMUM ORDER IS 30 INVITATIONS  
 THE PRICES ON OUR WEBSITE INCLUDE BULK BLACK PRINTING

	YOUR ORDER	
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PLEASE SPECIFY THE NAME OR CODE OF THE STATIONERY COLLECTION YOU WOULD LIKE TO ORDER

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COLLECTION CARD	QUANTITY	ITEM PRICE	TOTAL PRICE
Save the Date Card			
Day Invitation			
Evening Invitation			
Add guest name			
Add colour printing			
Reply Card + SAE			
Order of the Day			
Order of Service			
Menu			
Place Card			
Seating Plan			
Table Number			
Favour for ladies: please specify			
Favours for gents: please specify			
Scroll Holder/ Posting Pox			
Information cards			
other items			
other items			
Please make the cheque payable to Lovely Favours and kindly send it to  LOVELY FAVOURS 230 KILBURN LANE, QUEEN'S PARK LONDON W10 4BA		Subtotal	
		Postage and packaging	POA
		<b>TOTAL</b>	

STATIONERY DETAILS

(please refer to the specific collection's description)

Collection Name or Code (ex. Vintage Garden or L01)
Font No. (please refer to the Wording & Fonts section attached on the Order Form)
Wording No. (please refer to the Wording & Fonts section attached on the Order Form)
Colour Scheme (please describe what colour you want the components to be -ex. Ivory feather, Pink Ribbon)
Colour of the Card                      white                      ivory
Wedding Theme and colour scheme (please describe if you have a theme and/or a colour scheme, as we can make helpful suggestions)

PRODUCTS

**INVITATIONS**

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There are a few templates of wording included in this Order Form.  
 You can choose one of them or you can send us your own when you place your order.

**REPLY CARDS**

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The standard text on our Reply Cards is

RSVP

Thank you for your kind invitation

.....

will/will not be able  
to accept your kind invitation

RSVP cards are supplied  
with self addressed envelopes.  
 We can also add further information on the  
 RSVP card, as dietary requirements, transport  
 options, song choice etc.  
 Please provide all the details you would like to have  
 on your RSVP card, for a price quote.

## INFORMATION CARDS

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Additional information cards can be supplied, with extra information about accommodation, transport, gift list, menu choices, maps etc. Please enquire for price details.

## MENU

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The details regarding the menu can be supplied at a later date, once they have been agreed, via email or post. *Please supply details of how you would like your menu card to be displayed on the tables.*

## ORDER OF SERVICE/DAY

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The standard prices includes up to 4 A5 printed pages; any extra pages will be charged accordingly. Please make sure all the details have been confirmed with your venue prior to supplying information.

Please include, in order of sequence

\*Entrance music ~title & composer

\*Hymns

\*Readings ~title & author

\*Events (ex. Wedding ceremony, signing the register, musical interludes etc)

\*Recessional music ~title & composer

## PLACECARDS . TABLE NAMES ( NUMBERS) & TABLE PLANS

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If you choose to have your guests name printed on the card, please send us the names list via email, , once all your RSVP cards have been received. Please make sure the names are spelt correctly; we will not accept hand written lists. Please make sure you have all the names and table ready at least 4 weeks prior the event. *Please supply details of how you would like your table name cards to be displayed on the tables.*

## THANK YOU CARDS

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The thank you cards are supplied blank for your own message, with blank envelopes, featuring the same design as the other stationery.

## FONTS

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Please choose one font from the list below, to be used on all your stationery. If you would like a different font we may be able to provide it for you.

## **SCRIPTS**

- S1 *Mr & Mrs James Luke Russell*
- S2 *Mr & Mrs James Luke Russell*
- S3 *Mr & Mrs James Luke Russell*
- S4 *Mr & Mrs James Luke Russell*
- S5 *Mr & Mrs James Luke Russell*
- S6 *Mr & Mrs James Luke Russell*
- S7 *Mr & Mrs James Luke Russell*
- S8 *Mr & Mrs James Luke Russell*
- S9 *Mr & Mrs James Luke Russell*
- S10 *Mr & Mrs James Luke Russell*
- S11 *Mr & Mrs James Luke Russell*
- S12 *Mr & Mrs James Luke Russell*
- S13 *Mr & Mrs James Luke Russell*
- S14 *Mr & Mrs James Luke Russell*
- S15 *Mr Mrs James Luke Russell*
- S16 *Mr & Mrs James Luke Russell*
- S17 *Mr & Mrs James Luke Russell*
- S18 *Mr & Mrs James Luke Russell*
- S19 *Mr & Mrs James Luke Russell*

























## PRINTS

- P1 Mr & Mrs James Luke Russell  
P2 Mr & Mrs James Luke Russell  
P3 MR & MRS JAMES LUKE RUSSELL  
P4 *Mr & Mrs James Luke Russell*  
P5 Mr & Mrs James Luke Russell  
P6 Mr & Mrs James Luke Russell  
P7 *Mr & Mrs James Luke Russell*  
P8 Mr & Mrs James Luke Russell  
P9 MR & MRS JAMES LUKE RUSSELL  
P10 *Mr & Mrs James Luke Russell*  
P11 Mr & Mrs James Luke Russell  
P12 *Mr Mrs James Luke Russell*  
P13 *Mr & Mrs James Luke Russell*  
P14 *Mr & Mrs James Luke Russell*  
P15 Mr & Mrs James Luke Russell  
P16 Mr & Mrs James Luke Russell

## HEADINGS

- H1 Mr & Mrs James Luke Russell  
H2 MR & MRS JAMES LUKE RUSSELL  
H3 *Mr & Mrs James Luke Russell*  
H4 *A B C D E*  
H5 *Mr & Mrs James Luke Russell*  
H6 *MR & MRS JAMES LUKE RUSSELL*

## SYMBOLS

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## WORDING

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You can follow the below templates as guidance to word your invitations, or make your own text .

Rachel and David  
cordially invite you  
to celebrate their wedding  
and subsequent festivities  
at Prestwold Hall, Loughborough  
on Sunday 2<sup>nd</sup> August, 2009  
at 3.00 pm

Reception, Dinner & Dancing to follow

Your reply is kindly requested by  
1<sup>st</sup> June 2010

Mr. and Mrs. Weller  
request the pleasure of your company  
at the marriage of their daughter  
Rachel Victoria Anne  
to  
David Thomas Newton  
at St. Mary's Church, London  
on Saturday, 5<sup>th</sup> July 2010  
at 12 O'clock  
followed by reception held at  
Hilton Hotel,  
Park Lane, London  
at 7 pm

Mr and Mrs James Newton  
together with  
Mr and Mrs Ian Weller  
have the great pleasure in inviting  
.....  
to celebrate the marriage of their children  
Rachel and David  
at St. Mary's Church, London  
on Saturday 3<sup>rd</sup> June 2010  
at 2.30 pm  
followed by an evening reception held at  
Hilton Hotel,  
Park Lane, London

Rachel and David  
cordially invite you  
to celebrate their marriage  
at an evening reception to be held at  
Rivervale Barn,  
Hampshire  
on 19<sup>th</sup> June 2010,  
from 6.30 pm

Kindly RSVP by 1<sup>st</sup> December 2009